



Quote Request Checklist

- ✓ If you know the Hapco part number supply that number.
- ✓ Your agency name and location must be specified.
- ✓ List the job bid date.
- ✓ List the date when the quote is due to the agent.
- ✓ Specify the quantity.
- ✓ If you do not have the Hapco part number, supply as much of the following specifications as possible:
 - Mounting Height
 - Base Style
 - Arm Style
 - Wind area information (80, 90, 100, 110 mph, etc.)
 - Arm Length
 - Bottom Diameter
 - Top Diameter
 - Wall Thickness
 - Bolt Circle
 - Tenon / Fixture quantity and EPA
 - Do you need a Vibration Damper?
 - List the finish type and color.
 - Job plans, specifications and any additional descriptive information.